



LACAC Animal Shelter Volunteer Application

Personal Information

Date: _____

Name: _____ Date of Birth: _____

Address: _____ City: _____ ZIP: _____

Cell/Home Phone: _____ Email: _____

Emergency Contact Name: _____ Relationship: _____

Emergency Contact Phone Number(s): _____

If 13-17 years of age please list parent or legal guardian who will be completing the volunteer process and accompanying you during your shift: _____

Please explain briefly what you hope to gain by volunteering at LACAC:

Availability: AM Shift: 9 am- Noon _____ PM Shift: 1- 4 pm _____ Flex Time: _____

Days of the Week Available (Closed Sunday/Monday): _____

Have you been referred to the Longview Adoption Center to complete community service hours for your school?

No Yes If yes, please note your school: _____ # hours _____ Date hours due: _____

**Please note that court-ordered community service cannot be accommodated through this volunteer program; please speak with the shelter operations coordinator to discuss your options.*

Have you ever volunteered or worked for an animal organization? Yes No

If so, which organization and in what capacity?

How did you hear about this volunteer opportunity? _____

Please list any physical, mental or medical limitations we should be aware of in order to best place you into a volunteer position. Failure to accurately disclose this information will be cause for dismissal:

Volunteer Positions

- **Back of House:** The center of all the action in the shelter! Help with dishes, laundry, KONGS and hot dogs!
- **Canine & Customer Care:** Assist members of the public looking to adopt a new canine companion.
- **Critter Team:** Provide care (cleaning, feeding and out-of-cage play time) to the variety of small animals (rabbits, birds, guinea pigs, etc).
- **Dog Training/Walking:** Walk dogs on leash in our fenced exercise yard, provide training and socialization to increase adoptability during the animals' stay at our shelter; help with laundry and dishes
- **Event Team:** Participate in community events in our community to promote the work of the Longview Adoption Center and to adopt out animals in need of new permanent and loving homes
- **Feline & Customer Care:** Assist members of the public looking to adopt a new feline companion.
- **Foster Care:** Provide a temporary home to animals who need a bit of time and extra TLC before being made available for adoption and going to their new homes.

This application is the first step in a process towards becoming a volunteer for the Longview Animal Care and Adoption Center. All volunteers must attend an orientation, pass a state of Texas background check, and complete all required training before becoming official members of the volunteer team.

I understand background inquiries will be made and should investigation at any time disclose any misrepresentation or falsification, my application may be rejected or I may be dismissed from service at LACAC. I certify that all information included on this application is true and complete to the best of my knowledge and belief.

Longview Adoption Center requires volunteers working in the Canine/Feline Customer Care program to make the commitment of working one shift each week for a minimum of two (2) months. I understand that my failure to make the commitment could lead to my dismissal from that portion of the program. I also understand the LACAC can remove me from volunteering at their discretion.

Signature of Applicant

Date

Signature of Parent or Guardian (if under 18)

Date

For Staff Use Only

Position _____ Shift day/time _____ Training shift/trainer _____

Jr. Volunteer partner _____ Entered into Volgistics _____ Volgistics pw provided _____

Entered into gmail _____ Name Tag _____ Entered schedule _____ WSP confirmed _____

Foster Training _____